



**VALOFIRMA**  
The Light House

## INSTRUCTIONS FOR INVOICING

01.09.2017

Dear customer,

Please find below instructions for invoicing **Valofirma The Light House Oy**.

Please use electronic invoicing whenever possible. Our electronic invoicing service provider is Nordea Pankki Oyj.

Please use the following information in your electronic invoices (e-invoices).

Company ID number	FI20104050
E-invoice address:	FI5711323000423080
Operator	NDEAFIHH
Forwarding service	Finvoice

If sending an e-invoice is not possible, paper invoices are to be sent to:

Valofirma the Light House Oy  
Laippatie 14  
00880 Helsinki

In case you send your invoice through e-mail, use a pdf-file form and send it to:  
laskutus@valofirma.fi.

For further information please contact:  
Kaisa Isoaho: +358 10 323 8085  
[kaisa.isoaho@valofirma.fi](mailto:kaisa.isoaho@valofirma.fi)

Best regards,

Kaisa Isoaho

Valofirma The Light House Oy  
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